

主辦單位: 香港特別行政區政府財經事務及庫務局

Organiser: Financial Services and the Treasury Bureau of the HKSAR Government

執行伙伴: 香港證券及投資學會

Implementation agent: Hong Kong Securities and Investment Institute

## Summer Internship Programme 2019 – Asset and Wealth Management Sector

Internship Position number: 1955AM03

Company Name :	Prudence Investment Management (Hong Kong) Limited							
Website Address:	www.fangyuanfh.com							
Position Title :	Mai	rketing Analyst	Job Cat	AM				
Number of Positions:		2	Internship Duration:	8	Weeks			

## Main Duties:

- 1. Assist with marketing team's daily routine, including due diligence report update, marketing materials and other marketing related proposals production;
- 2. Assist with regular production of funds' newsletter;
- 3. Assist with other ad-hoc jobs required by marketing team.

Requirements: (Academic qualifications and/or other skills set)

(If there are specific academic attainment requirements such as GPA, please specify.)

- 1. GPA 3.0 or above;
- 2. Undergraduate students in finance, economics and related major, programming experience preferred;
- 3. Excellent command of both Mandarin and English, written and spoken Cantonese fluency is a plus.
- 4. Attention to details, strong responsibility and a good team player.

Working Location :	Central								
Working Hours :	Mon to Fri	09:00	to	18:00	Meal Break	12:00-13:00			
	Sat	NIL	to	NIL	Meal Break	NIL			

Other Supplementary Information (eg. Any need for student applicants to directly access the employer's recruitment portal, reporting hierarchy, career prospects etc.)