



Summer Internship Programme 2019 – Asset and Wealth Management Sector

Internship Position number : **1949AB01**

Company Name :	Zeal Asset Management Limited					
Website Address :	www.zealasset.com					
Position Title :	Marketing Intern				Job Cat	AB
Number of Positions :	1		Internship Duration:	8 Weeks		
Main Duties : 1. Provide general support to the Sales & Marketing Team 2. Aid in preparing marketing and client reporting materials 3. Maintain internal records and documentation 4. Participate in marketing events						
Requirements: <i>(Academic qualifications and/or other skills set)</i> <i>(If there are specific academic attainment requirements such as GPA, please specify.)</i> 1. Undergraduates 2. Strong understanding of MS office applications (Excel, Word, Powerpoint etc.) 3. Attention to detail and accuracy in figures and writing 4. Able to work in a fast-paced environment 5. Good command of English and Chinese writing 6. Ability to write macros using VBA is an advantage						
Working Location :	Suite 2605 Tower 1, Lippo Centre, 89 Queensway					
Working Hours :	Mon to Fri	9am	to	6pm	Meal Break	1 hr
	Sat		to		Meal Break	
Other Supplementary Information <i>(eg. Any need for student applicants to directly access the employer's recruitment portal, reporting hierarchy, career prospects etc.)</i> Zeal Asset Management Limited is an asset management company based in Hong Kong with a global clientele. Zeal manages award winning SFC authorized and unauthorized funds that invest in the Greater China region and has received accolades from Morningstar, AsianInvestor, Benchmark, and EurekaHedge. Its clients include sovereign wealth fund, pension fund, financial institutions, foundations, family offices, as well as individual investors from Hong Kong and China. In 2015, one of Zeal's funds was among the first batch of Hong Kong funds to be approved for sales to the Chinese mainland retail market through the groundbreaking Mutual Recognition of Funds (MRF) scheme.						



提升資產財富管理業人才培訓先導計劃
Pilot Programme to Enhance Talent Training for
the Asset and Wealth Management Sector

主辦單位：香港特別行政區政府財經事務及庫務局
Organiser: Financial Services and the Treasury Bureau of the HKSAR Government

執行伙伴：香港證券及投資學會
Implementation agent: Hong Kong Securities and Investment Institute

Successful candidates for this position will be exposed to the marketing function in an asset management company that carries both authorized funds and hedge funds. Also the candidate will be exposed to tasks related to clients from North America Europe, and Asia, as well as, a large range of investors from retail investors to large global institutional investors.