



Summer Internship Programme 2019 – Asset and Wealth Management Sector

Internship Position number : **1945WB01**

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| Company Name : | CHIEF SECURITIES LIMITED | | | | | |
| Website Address : | WWW.CHIEFGROUP.COM.HK | | | | | |
| Position Title : | INTERN – WEALTH MANAGEMENT DIVISION | | | | Job Cat | WB |
| Number of Positions : | 1 | | Internship Duration: | 8 Weeks | | |
| Main Duties : 1. WILL HAVE THE CHANCE TO WORK WITH VARIOUS BUSINESS UNITS ON WEALTH MANAGEMENT BUSINESS AT OPERATIONAL LEVEL 2. PARTICIPATE IN THE COORDINATION WITH BUSINESS PARTNERS SUCH AS FUND HOUSE/INSURANCE COMPANIES 3. SUPPORT THE ARRANGEMENT FOR IN-HOUSING TRAINING & BRIEFING AND CUSTOMER SEMINAR 4. PERFORM DATA ENTRY/ANALYSIS | | | | | | |
| Requirements: <i>(Academic qualifications and/or other skills set)</i> <i>(If there are specific academic attainment requirements such as GPA, please specify.)</i> 1. UNDERGRADUATE IN FINANCE OR BUSINESS-RELATED DISCIPLINES 2. INTEREST IN FINANCIAL PLANNING 3. HAVING KNOWLEDGE IN INVESTMENT/INSURANCE IS PREFERABLE 4. STUDYING IN BUSINESS RELATED FIELD SUCH AS ECONOMIC, BANKING, IS DEFINITE ADVANTAGE 5. EXCELLENT COMMAND OF BOTH WRITTEN AND SPOKEN ENGLISH AND CHINESE (CANTONESE & MANDARIN) 6. KNOWLEDGE IN MS OFFICE (WORD/EXCEL/POWERPOINT) | | | | | | |
| Working Location : | 11/F, FWD FINANCIAL CENTRE, 308 DES VOEUX ROAD CENTRAL, HONG KONG | | | | | |
| Working Hours : | Mon to Fri | 09:00 | to | 18:00 | Meal Break | 12:00 – 13:00 |
| | Sat | / | to | / | Meal Break | / |
| Other Supplementary Information <i>(eg. Any need for student applicants to directly access the employer's recruitment portal, reporting hierarchy, career prospects etc.)</i> | | | | | | |