



Summer Internship Programme 2019 – Asset and Wealth Management Sector

Internship Position number : **1911AB04**

Company Name :	CSOP Asset Management Limited					
Website Address :	www.csopasset.com					
Position Title :	Internal Audit Intern				Job Cat	AB
Number of Positions :	1		Internship Duration:	6-8 Weeks		
<p>Main Duties :</p> <ol style="list-style-type: none"> (80% time) Quarterly internal control monitoring programs including: best execution/suspicious transaction/trade surveillance/fair allocation/Bloomberg chat checking/ daily trade confirmation/maker-checker mechanism (15% time) assist the auditing projects (2% time) deal with general email enquires (2% time) general office work such as printing/filing etc. (1% time) ad hoc tasks upon the senior management's requests 						
<p>Requirements: <i>(Academic qualifications and/or other skills set)</i> <i>(If there are specific academic attainment requirements such as GPA, please specify.)</i></p> <ol style="list-style-type: none"> pay attention to details good analytical skills good communication skills, fluent in English and Chinese in writing and verbal good reports writing skills previous work experience of auditing would be ideal compliance or finance background is preferred a good team player <p>PS: The internship is expected to start in the week commencing 8 July at the latest, and finish in the week of 12 August at the earliest (minimum 6 weeks)</p>						
Working Location :	Central, Hong Kong					
Working Hours :	Mon to Fri	8:30	to	17:30	Meal Break	12:00-13:00
	Sat		to		Meal Break	
<p>other Supplementary Information <i>(eg. Any need for student applicants to directly access the employer's recruitment portal, reporting hierarchy, career prospects etc.)</i></p>						