



## Summer Internship Programme 2018 – Asset and Wealth Management Sector

Internship Position number : **1849AB01**

Company Name :	Zeal Asset Management Limited					
Website Address :	<a href="http://www.zealasset.com">www.zealasset.com</a>					
Position Title :	Marketing Intern				Job Cat	AB
Number of Positions :	1	Internship Duration:	8 Weeks			
<p>Main Duties :</p> <ol style="list-style-type: none"> <li>1. Provide general support to the Marketing team</li> <li>2. Aid in preparing marketing and client reporting materials</li> <li>3. Maintain internal records and documentation</li> <li>4. Participate in marketing events</li> </ol>						
<p>Requirements: <i>(Academic qualifications and/or other skills set)</i> <i>(If there are specific academic attainment requirements such as GPA, please specify.)</i></p> <ol style="list-style-type: none"> <li>1. University student</li> <li>2. Strong understanding of MS Office applications (Excel, Word, Powerpoint etc.)</li> <li>3. Attention to detail and accuracy in figures and writing</li> <li>4. Able to work in a fast paced environment</li> <li>5. Good command of English and Chinese writing</li> <li>6. Ability to write macros using VBA is an advantage</li> </ol>						
Working Location :	Suite 2605, Tower 1, Lippo Centre, 89 Queensway					
Working Hours :	Mon to Fri	9am	to	6pm	Meal Break	1.5hrs
	Sat		to		Meal Break	
<p>Other Supplementary Information <i>(eg. Any need for student applicants to directly access the employer's recruitment portal, reporting hierarchy, career prospects etc.)</i></p> <p>Zeal Asset Management Limited is an asset management company based in Hong Kong with a global clientele. Zeal manages award winning SFC authorized and unauthorized funds that invest in the Greater China region and has received accolades from Morningstar, AsianInvestor, Benchmark, and Eureka hedge. Its clients include sovereign wealth fund, pension funds, financial institutions, foundations, family offices, as well as individual investors from Hong Kong and China. In 2015, one of Zeal's funds was among the first batch of Hong Kong funds to be approved for sales to the Chinese mainland retail market through the groundbreaking Mutual Recognition of Funds (MRF) scheme.</p>						



Successful candidates for this position will be exposed to the marketing function in an asset management company that carries both authorized funds and hedge funds. Also, the candidate will be exposed to tasks related to clients from North America, Europe, and Asia, as well as, a large range of investors from retail investors to large global institutional investors.