



Summer Internship Programme 2018 – Asset and Wealth Management Sector

Internship Position number : **1848WF01**

Company Name :	UOB Kay Hian (Hong Kong) Limited					
Website Address :	http://uobkayhian.com.hk/					
Position Title :	Intern – Dealing & PWM (Private Wealth Management) Department				Job Cat	WF
Number of Positions :	1	Internship Duration:		8 Weeks		
Main Duties : 1. Conduct review & assessment for clients' portfolio 2. Monitor and evaluate relevant market conditions 3. Assist in trade completion of Wealth Management Products 4. Assist in Client Service for high net worth clients						
Requirements: <i>(Academic qualifications and/or other skills set)</i> <i>(If there are specific academic attainment requirements such as GPA, please specify.)</i> 1. University students with major in Business, Finance and Accounting or related subjects 2. Good command of spoken and written English, Cantonese and Mandarin 3. Proficiency in MS Word , Excel and Chinese word processing 4. Self-motivated, having strong interpersonal and communication skills						
Working Location :	Central					
Working Hours :	Mon to Fri	9am	to	6pm	Meal Break	1 hour
	Sat	-	to	-	Meal Break	-
Other Supplementary Information <i>(eg. Any need for student applicants to directly access the employer's recruitment portal, reporting hierarchy, career prospects etc.)</i>						