



## Summer Internship Programme 2018 – Asset and Wealth Management Sector

Internship Position number : **1845WB01**

Company Name :	CHIEF SECURITIES LIMITED					
Website Address :	WWW.CHIEFGROUP.COM.HK					
Position Title :	SUMMER INTERN – WEALTH MANAGEMENT DIVISION				Job Cat	WB
Number of Positions :	1	Internship Duration:	8 Weeks			
Main Duties :	<p>1. WILL HAVE THE CHANCE TO WORK WITH VARIOUS BUSINESS UNITS ON WEALTH MANAGEMENT BUSINESS AT OPERATIONAL LEVEL;</p> <p>2. PARTICIPATE IN THE COORDINATION WITH BUSINESS PARTNERS SUCH AS FUND HOUSE/INSURANCE COMPANIES;</p> <p>3. SUPPORT THE ARRANGEMENT FOR IN-HOUSING TRAINING &amp; BRIEFING AND CUSTOMER SEMINAR;</p> <p>4. PERFORM DATA ENTRY/ANALYSIS.</p>					
Requirements: ( <i>Academic qualifications and/or other skills set</i> ) ( <i>If there are specific academic attainment requirements such as GPA, please specify.</i> )	<p>1. UNDERGRADUATE IN FINANCE OR BUSINESS RELATED DISCIPLINES;</p> <p>2. INTEREST IN FINANCIAL PLANNING;</p> <p>3. HAVING KNOWLEDGE IN INVESTMENT/INSURANCE IS PREFERABLE;</p> <p>4. STUDYING IN BUSINESS RELATED FIELD SUCH AS ECONOMIC, BANKING, IS DEFINITE ADVANTAGE;</p> <p>5. EXCELLENT COMMAND OF BOTH WRITTEN AND SPOKEN ENGLISH AND CHINESE (CANTONESE &amp; MANDARIN);</p> <p>6. KNOWLEDGE IN MS OFFICE (WORD/EXCEL/POWERPOINT).</p>					
Working Location :	14/F, MAN YEE BUILDING, 68 DES VOEUX ROAD CENTRAL, HONG KONG					
Working Hours :	Mon to Fri	09:00	to	18:00	Meal Break	12:00-13:00
	Sat	/	to	/	Meal Break	/
Other Supplementary Information ( <i>eg. Any need for student applicants to directly access the employer's recruitment portal, reporting hierarchy, career prospects etc.</i> )						