

主辦單位: 香港特別行政區政府財經事務及庫務局

Organiser: Financial Services and the Treasury Bureau of the HKSAR Government

執行伙伴: 香港證券及投資學會

Implementation agent: Hong Kong Securities and Investment Institute

Summer Internship Programme 2018 – Asset and Wealth Management Sector

Internship Position number: 1813AB02

Company Name :	E Fund Management (HK) Co., Ltd									
Website Address :	ww	www.efunds.com.hk								
Position Title :	Int	ern – Marketing & S	Job Cat	AB						
Number of Positions	s:	1	Internship Duration:	4-8	Weeks					

Main Duties:

1. Assist in contact industry media outlets and external PR agency

Requirements: (Academic qualifications and/or other skills set)

(If there are specific academic attainment requirements such as GPA, please specify clearly.)

- 1. Fluent in spoken and written in English and Mandarin;
- 2. Excellent numeric and computer skills including PPT;
- 3. Efficient, proactive and responsible;
- 4. Willing to learn.

Working Location:	Central									
Working Hours :	Mon to Fri	0900	to	1730	Meal Break	1230-1400				
	Sat	off	to		Meal Break					

Other Supplementary Information: (eg. Any need for student applicants to directly access the employer's recruitment portal, reporting hierarchy, career prospects etc.)