



Summer Internship Programme 2017 – Asset and Wealth Management Sector

Internship Position number : **1716WB01**

Company Name:	GFC Trustees (Hong Kong) Limited					
Website Address:	Enquiries can be sent to enquiry@gfchk.com					
Position Title:	Trust Assistant				Job Cat:	WB
Number of Positions:	1	Internship Duration:	8 Weeks			
Main Duties: 1. Daily Treasury management for trust accounts 2. Periodic trustee reports preparation 3. General correspondence in English						
Requirements: 1. Preferably major in accountancy						
Working Location:	Wanchai					
Working Hours:	Mon to Fri	9:00 am	to	5:30 pm	Meal Break	12:45-1:45pm
	Sat	-	to	-	Meal Break	-
Other Supplementary Information:						