

主辦單位: 香港特別行政區政府財經事務及庫務局

Organiser: Financial Services and the Treasury Bureau of the HKSAR Government

執行伙伴: 香港證券及投資學會

Implementation agent: Hong Kong Securities and Investment Institute

Summer Internship Programme 2017 – Asset and Wealth Management Sector

Internship Position number: 1713AM01

Company Name :	E Fund Management (HK) Co., Ltd						
Website Address:	www.efunds.com.hk						
Position Title :	Intern – Operations					Job Cat	AM
Number of Positions	: 1 Internship Duration:		ration:	4 – 8	3 Weeks		
Main Duties :							
1. Assist to prepare daily fund valuations and performance report							
Requirements:							
1. Fluent in spoken and written in English and Mandarin;							
2. Excellent numeric and computer skills including Excel;							
3. Efficient, proactive and responsible;							
4. Willing to learn.							
Working Location:	Central						
Working Hours :	Mon to Fri	0900	to	1730	Meal Bro	eak 12;	30-1400
	Sat	off	to		Meal Bro	eak	
Other Supplementary Information :							