



Summer Internship Programme 2017 – Asset and Wealth Management Sector

Internship Position number : **1713AB02**

Company Name :	E Fund Management (HK) Co., Ltd					
Website Address :	www.efunds.com.hk					
Position Title :	Intern – Corporate Communication				Job Cat :	AB
Number of Positions :	1	Internship Duration:	4-8 Weeks			
Main Duties :	1. Assist in contact industry media outlets and external PR agency					
Requirements :	1. Fluent in spoken and written in English and Mandarin; 2. Excellent numeric and computer skills including PPT; 3. Efficient, proactive and responsible; 4. Willing to learn.					
Working Location :	Central					
Working Hours :	Mon to Fri	0900	to	1730	Meal Break	1230-1400
	Sat	off	to		Meal Break	
Other Supplementary Information :						