



## Summer Internship Programme 2017 – Asset and Wealth Management Sector

Internship Position number : **1710WM01**

Company Name :	Citibank, N.A					
Website Address :	<a href="http://www.oncampus.citi.com">www.oncampus.citi.com</a>					
Position Title :	Placement Analyst, Global Consumer Bank (Wealth Management)				Job Cat :	WM
Number of Positions :	5		Internship Duration:	10 Weeks		
<b>Main Duties :</b> <ol style="list-style-type: none"> <li>1. Provide sales support such as doing market intelligence, coordinating corporate events</li> <li>2. Provide maintenance of wealth management system, ensuring product data and necessary info are updated</li> <li>3. Provide support to frontline sales by updating product information list and any documentation related to selling process</li> </ol>						
<b>Requirements:</b> <ol style="list-style-type: none"> <li>1. Second year undergraduate students with good GPA (3.2 and above) preferred</li> <li>2. Strong communication and interpersonal skills, fluent in both English and Cantonese</li> <li>3. Good client service and marketing mindset</li> <li>4. A strong teamplayer; driven to work on challenging tasks</li> </ol>						
Working Location :	Ngau Tau Kok					
Working Hours :	Mon to Fri	9 am	to	6 pm	Meal Break	12:30 pm – 1:30pm
	Sat		to		Meal Break	
<b>Other Supplementary Information :</b> Shortlisted applicants for interviews are required to submit formal applications through Citi Campus recruitment portal. High performing Placement Analyst will be invited to apply to 2018 Citi Private Bank Summer Analyst program at their penultimate year.						