



**提升資產財富管理業人才培訓先導計劃**

**Pilot Programme to Enhance Talent Training for  
the Asset and Wealth Management Sector**

Organiser: Financial Services and the Treasury Bureau of the HKSAR Government

Implementation agent: Hong Kong Securities and Investment Institute

# **User Manual of PE Admin Panel for Participating Employer**

(February 2025 version)

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## A. Preface

This User Manual (the “Manual”) is prepared for Participating Employer (“PE”) to familiarise them with the functionality and features inherent in the PE Admin Panel (“Panel”), which is the designated platform for administrating the Student Internship Programme (“SIP”). It provides a quick introduction on various modules, helps users get started and navigates the Panel effectively.

The Panel is one of the core components of the Online Application Portal, offering PEs direct access to resources available for selection and related processes under the SIP. PEs will be assigned a user account after admission to the programme to administer internships by using the Panel.

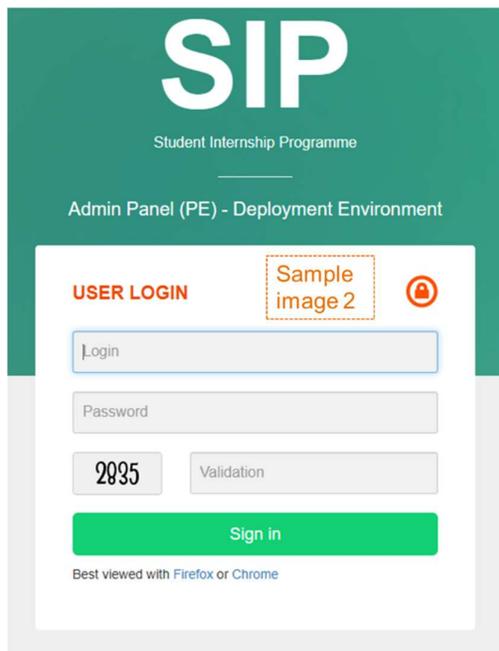
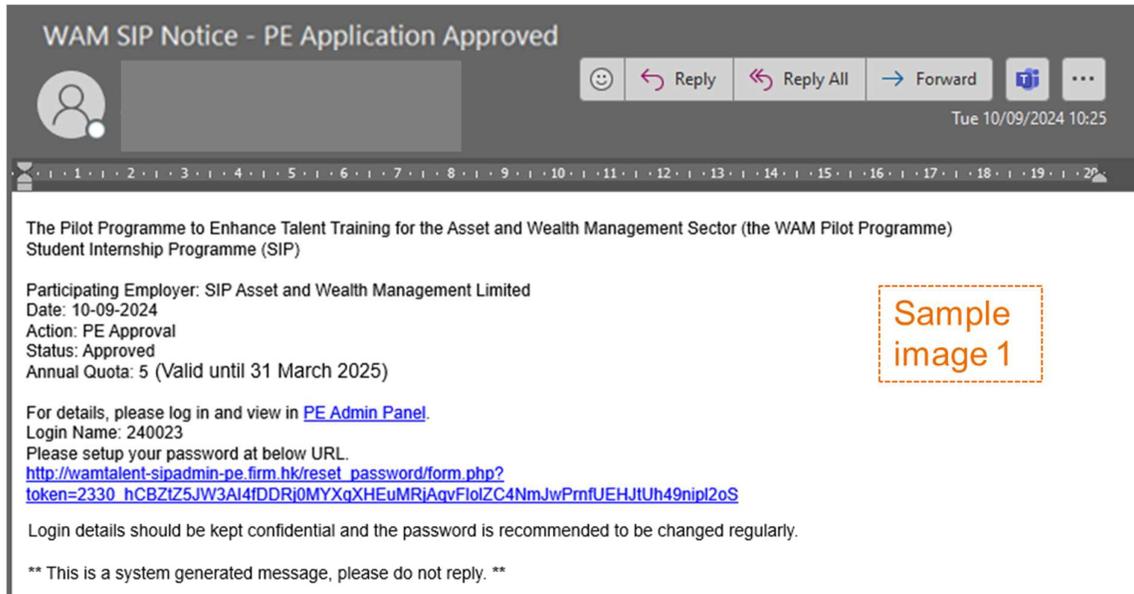
The Panel has been revamped and launched with more capabilities in 2025 to support the SIP routines, aiming at facilitating and streamlining the workflow. Through the Panel, PEs can perform the following basic functions:

- i. Employer information management;
- ii. Internship position management;
- iii. Job application review;
- iv. Student intern reporting; and
- v. Reimbursement management (details to be announced).

This Manual will guide users the way to the operations of each module with illustrations. PEs can refer to different sections for specific tasks. For more enquiries, please email to [internship@wamtalent.org.hk](mailto:internship@wamtalent.org.hk).

## B. Interface

Successful applicant will receive a system email (see sample image 1) upon approval of the PE under the SIP, with the annual quota assigned by the Vetting Committee, in accordance with the programme guidelines. User should set up a password with the provided URL in the email and change the password regularly.



By going to <https://pe.wamtalent.org.hk/> (see sample image 2), user can use the provided login name and the established password to access the Panel.

In case you lost or forgot the login credentials, please email to [internship@wamtalent.org.hk](mailto:internship@wamtalent.org.hk) for assistance.

User is highly recommended to browse and run the Panel on Google Chrome or Firefox browser.

The Panel is composed of four basic modules serving different functions (see sample image 3), namely

- (1) Profile (refer to section C): view and update the PE Company, Hiring Companies and manage the login information
- (2) Position (refer to section D): create, submit and post internship positions
- (3) Applicant (refer to section E): select candidates and report internship offer
- (4) Subsidy Claim (This module has been hidden. Details to be announced).

**Student Internship Programme (SIP)**  
Admin Panel (PE) - Deployment Environment

Hello, SIP Asset and Wealth Management Limited  
Last Login: 2024-09-10 10:27:14

Position Applicant Subsidy Claim Subsidy Claim History

1 Profile Logout

2 3 4

Sample image 3

Home / Applicant

Export

Filter: Search Reset

Status: All Shortlist: All

Apply Date: From To Student Given Name

Position: All University

Program Year: All

Major GPA >=

Page 1 of 1

#	Applicant No.	Applied Date	University	Status
	Position No.	Eng. Name	Major	
	Position	Chi. Name	Year of study	
	Hiring Company	Contact Email		

Status: Shortlisted Accepted/Submitted Verified Claim

First Previous 1 Next Last

Copyright © 2024 All Rights Reserved | Student Online Application Portal  
Best viewed with Firefox or Chrome

System Version  
v20150904-v1

## C. Profile

Profile module allows users to update their company profiles and keep track of the SIP related information. It contains three key pages, namely PE Company, Hiring Company and Login Info (see 1-3 in sample image 4).

### i. PE Company page

Part I – SIP Information (see 4 in sample image 4).

1 PE Company Hiring Company Login Info

4 SIP Information 2 3

Sample image 4

PE Code	240023	Joining Year	2024	
Approval Status	Active	View the PE status	Approval Date	2024-09-10
Estimated Number of Job Posting	20	Vacancies to be offered	6	
Approved Quota	5	Unused Quota	5	
Total reimbursed Internships	0	Total reimbursement (HKD)	0	

Declaration Acknowledged

Notes about Handling of Information

Click to view the terms and conditions agreed in PE application or renewal

User can check the SIP related information such as the joining year, total and available annual quota and acknowledged terms and conditions of the SIP.

Please make sure the Approval Status is displaying “Active” for being an existing approved PE under the programme, so as to gain full access to all functions in the Panel such as job posting and reporting of confirmed candidates.

If the Approval Status is displaying “Inactive”, the user is not an approved PE for the current financial year ending on 31 March. User is not able to perform certain functions such as creating position request, posting jobs, receiving student applications or reporting student offers in the Panel.

If the Approval Status is displaying “Under Review”, the user is not allowed to make any changes on the Panel.

## Part II – About the Company (see sample images 5 and 6)

### About the Company

**English Name** SIP Asset and Wealth Management Limited

**Chinese Name** SIP資產財富管理有限公司

**Company Profile** This is for illustration purpose.

**Website** https://www.hksi.org/

**General Line Number** 12345678

**Office Address** Hong Kong

**Number of Full-time Employee (in Hong Kong)** 50

**Email for Receiving System Notice** internship@wamtalent.org.hk

**Business Nature**  
 A financial institution registered with the Hong Kong Monetary Authority  
 A financial institution licensed by the Securities and Futures Commission under the Securities and Futures Ordinance (Cap.571) to carry out Type 4 (advising on securities) regulated activities and/or Type 9 (asset management) regulated activities

Sample image 5

**Business Registration Number** 12340000

**Business Registration Expiry Date** 2024-10-25

**Business Registration Certificate**  [View](#)

**Regulator Licence** [View](#)

	Contact person	Authorised person
<b>Title</b>	Mr	Ms
<b>Name</b>	Tai Man Chan	Tai Man Chan
<b>Email</b>	internship@wamtalent.org.hk	internship@wamtalent.org.hk
<b>Telephone</b>	12345678	12345678
<b>Position</b>	Assistant	Manager

Sample image 6

User can view and keep the company information up-to-date by editing certain fields such as company profile, office address, and details of contact and authorised persons.

The following are some key areas to note when updating:

- a. Company Profile and Website: they will be published directly on programme website for student applications, allowing student applicants to learn about the company or visit company website.
- b. Email for Receiving System Notice: it is the default email to receive system emails;
- c. General line number, full office address and contact details will not be published on programme website.
- d. Business Registration (BR) Expiry Date and Certificate: once the BR certificate has been expired for more than a month, user would be required to upload a new copy after paying the levy and indicate the new expiry date (see sample image 7) before the account can be reactivated.

Student Internship Programme (SIP)  
Admin Panel (PE) - Deployment Environment

Hello, SIP Asset and Wealth Management Limited  
Last Login: 2024-09-10 10:39:46

Profile Logout

Home / Employer / Update

Status update

To access the account, please update the latest Business Registration expiry date and upload image of a valid certificate after levy.

Update a new expiry date

Business Registration Expiry Date 2024-07-02

Business Registration Certificate [Upload Icon] View

Sample image 7

Upload a new BR certificate copy

Save

## ii. Hiring Company page

The **Hiring Company page** shows the full list of Hiring Companies in association with the PE Company. As per the programme guideline, both the PE Company and the Hiring company must be under the same parent group company with sufficient proof (e.g. organisation chart, annual return) provided for validation of the relationship. The parent group company should hold more than 50% shareholding of both the PE and hiring company. Applicant should indicate such an arrangement clearly at the time of PE application or renewal before it can be approved.

Please make sure the Status of a Hiring Company is “Activated” (see sample image 8) before it has been recognised under the SIP. User can then select the Hiring Company in any new job posting, ensuring that the selected company is correct for the position.

User is advised to update the BR Expiry Date and Certificate for Hiring Companies whenever they have been expired.

PE Company Hiring Company Login Info

Status: Activated Only Activated Hiring Company can be selected in position details

English Name: SIP Administration Limited

Chinese Name: SIP管理有限公司

Business Nature:

- A financial institution registered with the Hong Kong Monetary Authority
- A financial institution licensed by the Securities and Futures Commission under the Securities and Futures Ordinance (Cap.571) to carry out Type 4 (advising on securities) regulated activities and/or Type 9 (asset management) regulated activities
- A trustee approved by the Mandatory Provident Fund Schemes Authority under the Mandatory Provident Fund Schemes Ordinance (Cap.485)
- A trust company registered under Part 8 of the Trustee Ordinance (Cap.29)
- An insurer authorised or an insurance intermediary licensed under the Insurance Ordinance (Cap.41)
- A firm or corporate practice registered with the Accounting and Financial Reporting Council
- A trust or company service provider licensed by Companies Registry under the Anti-Money Laundering and Counter-Terrorist Financing Ordinance (Cap.615)
- A firm or corporate practice engaged in business other than the above natures specified

Business Registration Number: 00001234 Open for update

Business Registration Expiry Date: 2025-01-23

Business Registration Certificate: View

Sample image 8

### iii. Login Info page

User can reset the password any time (see sample image 9). For security reasons, please be reminded to update the password regularly and keep it confidential.

Home / Employer / Update

PE Company Hiring Company Login Info

Login Name:

Password:

Confirm Password:

Save

Sample image 9

#### iv. Renewal of PE status

Users will be required to complete the renewal application through the Panel annually to reactivate the account. To initiate the renewal process, user can press the “Renew” button (see sample image 6a) at the bottom of **PE Company page**, read the Important Notes carefully and confirm to proceed.

Sample image 6a shows a form with two columns: 'Contact person' and 'Authorised person'. The fields are as follows:

	Contact person	Authorised person
Title	Mr	Ms
Name	Tai Man Chan	Tai Man Chan
Email	internship@wamtalent.org.hk	internship@wamtalent.org.hk
Telephone	12345678	12345678
Position	Assistant	Manager

At the bottom right, there are two buttons: 'Save' and 'Renew'. An arrow points to the 'Renew' button with the text 'Press to initiate renewal application process'. A label 'Sample image 6a' is in the top right corner.

User is required to review the details and fill in the required information of all three pages on the **Renewal Application Form** (see sample image 6b), including:

Sample image 6b shows the 'Renewal Application Form' interface. At the top, there are navigation tabs: 'PE Company', 'Hiring Company', and 'Position'. An arrow points to these tabs with the text 'Navigate through and complete all tabs'. Below the tabs, the title 'Renewal Application Form' is displayed, followed by a paragraph of instructions: 'Applicant should carefully read and complete ALL parts of this application form to apply for an extension (or resumption) of the status of Participating Employer ("PE") under the Student Internship Programme ("SIP"). Please navigate through all tabs and fill in the required information before submission.' Below this, there are two input fields. The first is labeled 'Vacancies to be offered' with a question mark icon. The second is labeled 'Number of Full-time Employee (in Hong Kong)'. An arrow points to the first field with the text 'Fill in required information'. A label 'Sample image 6b' is in the top right corner.

- PE Company page: fill in the number of vacancies to be offered and full-time employees in the Hong Kong office at the time of renewal;
- Hiring Company page: check if the current Hiring Company(ies), if any, are applicable. User can email to [internship@wamtalent.org.hk](mailto:internship@wamtalent.org.hk) for assistance if any changes in your selection of hiring company(ies) in succeeding year.
- Position page: select from the list of existing internship position(s) to be offered in the succeeding year.

Upon completion of **Renewal Application Form**, user can press the “Proceed to Preview” button at the bottom of the page for a final review. To submit the renewal application, user can press the “Confirm and Submit” button and then acknowledge and accept the terms and conditions (see sample image 6c).

The screenshot shows a web form for submitting a renewal application. At the top, there are two dropdown menus for 'Position', with 'Assistant' and 'Manager' selected. Below these is a 'Sample image 6c' label. On the right side, there is a red 'Back' button and a green 'Confirm and Submit' button. An orange arrow points to the 'Confirm and Submit' button with the text 'Press to submit renewal application'. Below the form, there is a section for terms and conditions, starting with '5. You have the right to request access to and correction of the Data. Such request(s) should be made in writing to: The Implementation Agent, Pilot Programme to Enhance Talent Training for the Asset and Wealth Management Sector at Hong Kong Securities and Investment Institute, 17/F, Cambridge House, Taikoo Place, 979 King's Road, Quarry Bay, Hong Kong.' Below this text are two checkboxes: 'I acknowledge the above "Declaration" and agree to abide by the rules and terms in relation to participation as an employer under the SIP.' and 'I confirm understanding of and accept the terms set out in above "Notes about Handling of Information".' An orange arrow points to the text 'Terms and conditions show up for acceptance'. At the bottom right, there are 'Accept' and 'Close' buttons.

User can retain a copy of the application after submission by pressing “Save or Print” button (see sample image 6d).

The screenshot shows a confirmation page. At the top left, there is a breadcrumb trail: 'Home / Employer / Renewal'. In the center, there is a 'Sample image 6d' label. On the right side, there is a green 'Save or Print' button with a printer icon. An orange arrow points to this button with the text 'Press to save a copy after submission'. Below the breadcrumb trail, there is a blue button labeled 'Renewal Application'. The main heading is 'Completion of PE Renewal Application'. Below the heading, there is a message: 'The renewal application for PE under the SIP is submitted successfully. Please check your contact email address for the confirmation email.'

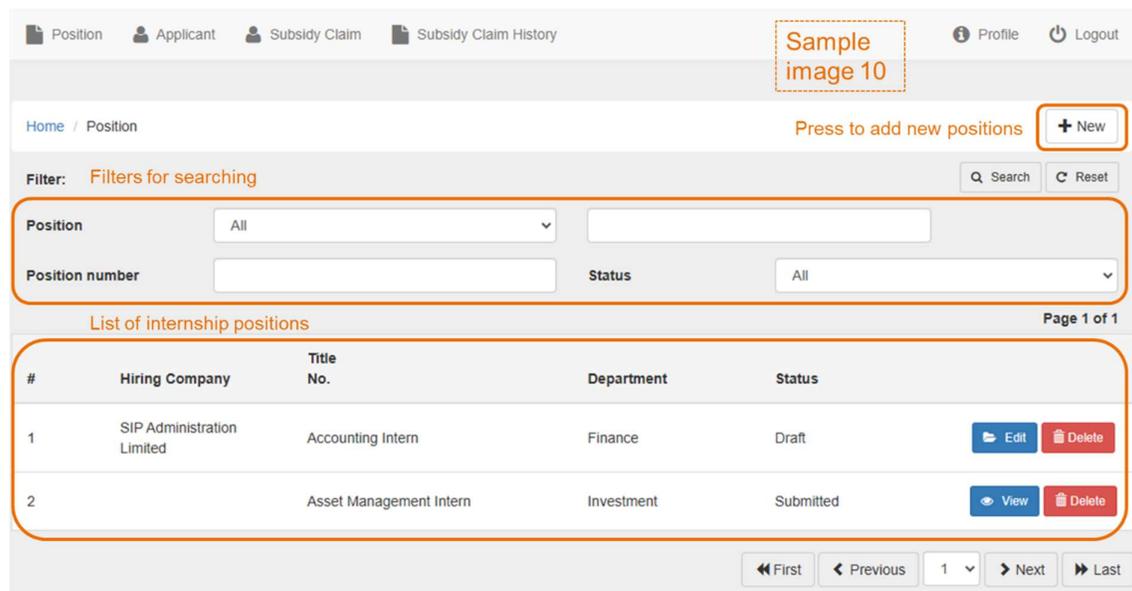
User will receive a system email notice on approval of PE renewal and the allocation of annual quotas in the succeeding year on successful application.

## D. Position

Position module allows users to create new position for approval by the Vetting Committee and enables them to actively manage job posting on the programme website:

[https://www.wamtalent.org.hk/eng/internship\\_programme/search\\_internship.php](https://www.wamtalent.org.hk/eng/internship_programme/search_internship.php)

A brief outline of the page display is shown as follows (see sample image 10). Filters can be used for searching jobs in the Panel.



The screenshot displays the 'Position' module interface. At the top, there are navigation links for 'Position', 'Applicant', 'Subsidy Claim', and 'Subsidy Claim History'. A 'Sample image 10' label is overlaid on the top right. Below the navigation, there is a breadcrumb 'Home / Position' and a '+ New' button. A search filter section is titled 'Filter: Filters for searching' and includes a search input, a 'Search' button, and a 'Reset' button. The filter section contains two rows of input fields: 'Position' with a dropdown menu set to 'All' and a text input; 'Position number' with a text input; and 'Status' with a dropdown menu set to 'All'. Below the filters, there is a table titled 'List of internship positions' with 'Page 1 of 1' indicated. The table has columns for '#', 'Hiring Company', 'Title No.', 'Department', and 'Status'. Two rows are visible: Row 1 shows 'SIP Administration Limited' with 'Accounting Intern' in the 'Finance' department, status 'Draft', and 'Edit' and 'Delete' buttons. Row 2 shows 'Asset Management Intern' in the 'Investment' department, status 'Submitted', and 'View' and 'Delete' buttons. At the bottom, there are pagination controls: 'First', 'Previous', '1', 'Next', and 'Last'.

#	Hiring Company	Title No.	Department	Status	
1	SIP Administration Limited	Accounting Intern	Finance	Draft	<a href="#">Edit</a> <a href="#">Delete</a>
2		Asset Management Intern	Investment	Submitted	<a href="#">View</a> <a href="#">Delete</a>

## i. New position

User can **create new position** by pressing the “+New” button on the top right-hand corner. A new position request form will show up for input (see sample image 11).

User can click “Save” as draft to resume editing the position details in later time.

After inputting all the required position details on the form, user should submit the position to the administrator by clicking the “Save & Submit for approval” at the bottom of the form.

Position with status in “Approved” or “Archived” would be ready for posting onto the programme website for student’s application.

Approval Status:

Submission Date:  Approval Date:

Post Date:

Position Number:

Position Title:

Company Name (PE):

Hiring Company:

Working Location:

Job category:

Department:

Earliest Commencement Date:

Internship Duration (months):  Posting Period: From  To

Normal Working Hours:   
If the working hours of the intern and other employees are different, please specify and provide justifications.

Remuneration (HK\$):  per month

Main Duties: 

- 
- 
- 
- 
-

Requirements (Academic qualifications and/or other skill set): 

- 
- 
- 
- 
-

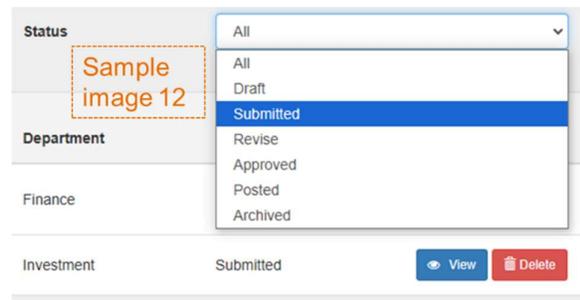
Other relevant information (if any):

Action buttons:

Annotations:

- Show the status of the position
- Select applicable Hiring Company (Activated) if you have another entity to prepare internship agreement
- Fill in all position details on the position request form
- Sample image 11

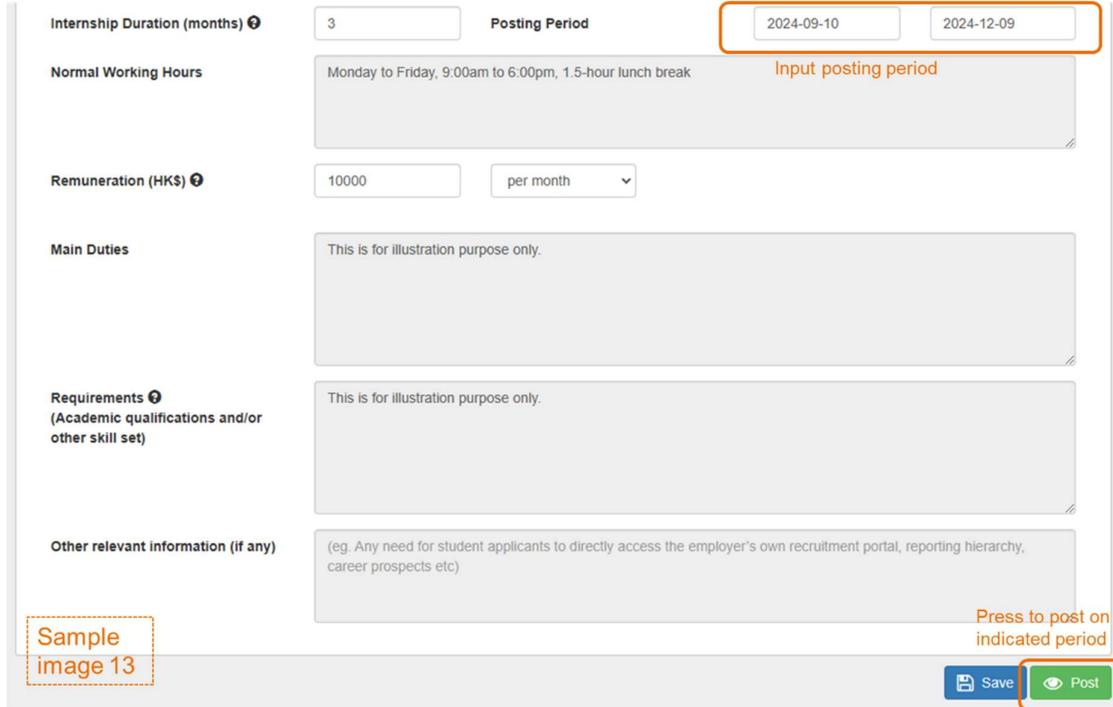
Here is a brief description of position status for reference (see sample image 12):



- a. Draft: position is saved as draft, pending finalised by user;
- b. Submitted: position is submitted to administrator for review and approval, no modification is accepted;
- c. Revise: position requires further amendment after review by administrator, with comments provided;
- d. Approved: position is approved and can be posted by setting a posting period;
- e. Posted: position is currently posted on website; and
- f. Archived: position is unlisted and can be reposted by setting a posting period.

## ii. Post/Re-post/Unpost an Approved or Archived position

User could **post an Approved or Archived position** onto the dedicated website after indicating or scheduling a posting period, by pressing “Post” button at the bottom of the webpage containing position details (see sample image 13). The maximum posting period of a position is up to 3 months and reposting is permitted.

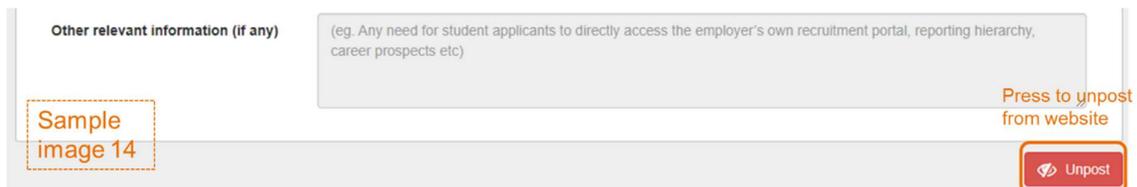


The screenshot shows a job posting form with the following fields and controls:

- Internship Duration (months):** A text input field containing the number '3'.
- Posting Period:** Two date selection fields. The first contains '2024-09-10' and the second contains '2024-12-09'. These two fields are enclosed in an orange rectangular box.
- Normal Working Hours:** A text area containing 'Monday to Friday, 9:00am to 6:00pm, 1.5-hour lunch break'. To the right of this area is a red text prompt: 'Input posting period'.
- Remuneration (HK\$):** A text input field containing '10000' and a dropdown menu set to 'per month'.
- Main Duties:** A large text area containing the placeholder text 'This is for illustration purpose only.'.
- Requirements (Academic qualifications and/or other skill set):** A large text area containing the placeholder text 'This is for illustration purpose only.'.
- Other relevant information (if any):** A large text area containing the placeholder text '(eg. Any need for student applicants to directly access the employer's own recruitment portal, reporting hierarchy, career prospects etc)'. To the right of this area is a red text prompt: 'Press to post on indicated period'.
- Buttons:** At the bottom right, there are two buttons: a blue 'Save' button and a green 'Post' button. The 'Post' button is highlighted with an orange rectangular box.

A dashed orange box on the left side of the form is labeled 'Sample image 13'.

Similarly, user can manually **unpost a Posted position** by pressing “Unpost” button at the bottom of the webpage containing position details (see sample image 14).



The screenshot shows the bottom portion of a job posting form:

- Other relevant information (if any):** A large text area containing the placeholder text '(eg. Any need for student applicants to directly access the employer's own recruitment portal, reporting hierarchy, career prospects etc)'. To the right of this area is a red text prompt: 'Press to unpost from website'.
- Button:** At the bottom right, there is a red 'Unpost' button with a red arrow icon. This button is highlighted with an orange rectangular box.

A dashed orange box on the left side of the form is labeled 'Sample image 14'.

### iii. Update or revise an Archived position

If user would like to **make moderate adjustments to an Archived position** on key position information, please click the “Copy & Re-submit” button (see sample image 15).

Other relevant information (if any) (eg. Any need for student applicants to directly access the employer's own recruitment portal, reporting hierarchy, career prospects etc)

Click to revise the job details and submit for approval again

Save Copy & Re-submit Post

Sample image 15

A revised position request form will be available for input (see sample image 16). User can modify the key information like Position Title, Main Duties, Requirements and Other Relevant Information before submission for review and re-approval.

Position Title Asset Management Intern User can revise position title

Company Name (PE) SIP Asset and Wealth Management Limited

Hiring Company SIP Asset and Wealth Management Limited Select applicable Hiring Company

Working Location Central and Western

Job category Asset Management Back Office

Department Investment

Earliest Commencement Date 2024-09-25

Internship Duration (months) 3 Posting Period 2024-09-10 2024-12-09

Normal Working Hours Monday to Friday, 9:00am to 6:00pm, 1.5-hour lunch break

Remuneration (HK\$) 10000 per month

Main Duties This is for illustration purpose only.

Requirements (Academic qualifications and/or other skill set) This is for illustration purpose only.

Other relevant information (if any) (eg. Any need for student applicants to directly access the employer's own recruitment portal, reporting hierarchy, career prospects etc)

Click to submit for approval after edit

Save & Submit for Re-approval

Sample image 16

Each Archived position could only be amended once. User should stick to the **latest position** for ongoing modifications if any.

A position number in the below format will help to track the latest edition of an internship position, as well as the number of times it has been posted.

For example, “2XXXXXAFXXXX001(01)-002”,

representing the version number

representing the posting times, i.e. posted twice

## E. Applicant

Applicant module collects all student applications to the posted internship positions on the website. Users could refer here to source, screen and identify ideal candidates by checking on the student information and the curriculum vitae enclosed.

The page setup is briefly described as follows (see sample image 17). User is recommended to use filters or export the applicant data for candidate selection.

Student Internship Programme (SIP)  
Admin Panel (PE) - Deployment Environment

Hello, SIP Asset and Wealth Management Limited  
Last Login: 2024-09-10 11:28:45

Position Applicant Subsidy Claim Subsidy Claim History Profile Logout

Home / Applicant

Click to export all applicant data in excel .xls format

Export

Filter: Filters for searching

Search Reset

Status: All Shortlist: All

Apply Date: From To Student Given Name

Position: All

University

Program Year: All

Major GPA >=

Page 1 of 1

Student applications received

#	Applicant No. Position No. Position Hiring Company	Applied Date Eng. Name Chi. Name Contact Email	University Major Year of study	Status
1	s2409000017 240023AB2409001(01)-002 Asset Management Intern SIP Asset and Wealth Management Limited	2024-09-10 16:08:41 Tai Man David Chan 陳大文	The University of Hong Kong Bachelor of Business Administration in Finance Undergraduate Year 3	Normal

Status: Shortlisted Accepted/Submitted Verified Claim

Action buttons

View / Edit Offer Resume Video CV Shortlist

First Previous 1 Next Last

User can make use of the Action buttons with each application records to perform various functions:

- View / Edit Offer button: view, edit or report offer details
- Resume or Video CV buttons: download resume or video CV
- Shortlist button: add the candidate to your selection list for easy filtering

By pressing “View / Edit Offer”, user can access to the offer form for input (see sample image 18). The form is designed for reporting of newly accepted or confirmed internship offers to the administrator, as well as submission of student verification documents for vetting before or immediately after commencement of an internship, as required under the SIP.

Annual Quota (Unused) 5 Available annual quota for selection

Sample image 18

Offer Applicant Info To view the candidate profile

General

Candidate Status: Normal

Tentative Start Date: Tentative End Date:

Progress:  Contract signed  Verbally accepted

Remarks:

Complete this part "General" to proceed

Supervisor / Mentor

Title: Name:

Position: Email:

Direct supervisor of Mentee:  Yes  No

Verification

Document Holding

- Hong Kong Permanent Identity Card
- Hong Kong Identity Card, and Student Visa / Entry Permit
- Hong Kong Identity Card, and Other Visa / Entry Permit

FULL-TIME student identity documents

Work permit documents

Report Date: Verification Completion Date:

Press to report an offer

Save Accept Offer

User should at least fill in the “General” part before pressing “Accept Offer” button to **report an internship offer extended** to a student under the SIP. The annual quota will be deducted in parallel after the submission.

According to the programme guidelines, PE is required to assign a mentor to the selected candidate and complete the student verification process to ensure the student eligibility under the SIP.

User should **report verification completion** through the offer form. After finishing the whole form, user can press “Submit Offer” button (see sample image 19) to inform the administrator for vetting and subsidy claim record. The candidate status will be shown as “Submitted” after the action.

Student intern, who has successfully completed the verification process to satisfactory level as confirmed by the administrator, will be displayed with status “Verified”. Only verified student interns are recognised by the SIP and are subsequently permitted to claim the government funding in accordance with the guidelines.

Annual Quota (Unused) 4

Offer Applicant Info

Sample image 19

General Selected candidate is shown as Accepted

Candidate Status: Accepted

Tentative Start Date: 2024-09-30 Tentative End Date: 2024-11-29

Progress:  Contract signed  Verbally accepted

Remarks: This is for illustration purpose only.

Supervisor / Mentor

Title: Ms Name: Chan Siu Man

Position: Chief Operating Officer Email: sample@hksi.org

Direct supervisor of Mentee:  Yes  No

Continue to complete these two parts - "Supervisor / Mentor" and "Verification" to proceed

Verification

Document Holding:  Hong Kong Permanent Identity Card  
 Hong Kong Identity Card, and Student Visa / Entry Permit  
 Hong Kong Identity Card, and Other Visa / Entry Permit

FULL-TIME student identity documents

Work permit documents

Report Date: 2024-09-10 Verification Completion Date:

Press to report verification completion

Cancel offer to recover annual quota

Save Submit Offer Cancel Offer

## **F. Subsidy Claim (details to be announced)**

Subsidy Claim module is under development and more information will be announced later.

## Contact Us

**Email @**  
[internship@wamtalent.org.hk](mailto:internship@wamtalent.org.hk)

**Address ■**  
17/F, Cambridge House, Taikoo Place, 979 King's Road, Quarry Bay,  
Hong Kong

**WAM Pilot Programme Website**  
<https://www.wamtalent.org.hk>

